

Remote Access to Call Forwarding (RACF) Activation and Deactivation User Guide

State	To Activate Remote Access to Call Forwarding (RACF)	To Deactivate Remote Access to Call Forwarding (RACF)
AL, FL, GA, KY, LA, MS, NC, SC, and TN	<ol style="list-style-type: none"> 1. Dial access number. 2. Dial your 7 or 10 digit telephone number. 3. Dial your PIN followed by #. 4. Press 7 2 # and listen for 2 short tones (In some areas, you will be prompted to press 1 to confirm). 5. Dial the "forward-to" number, including 1+ area code if needed, followed by #. 6. Follow the voice instructions to confirm or change the forward to number. 7. When additional Paths have been ordered forwarding is automatic per call up to the number of paths ordered. <p>Note: When activating RACF, if the call is busy or not answered repeat the steps above and no answer will be necessary to activate this feature.</p>	<ol style="list-style-type: none"> 1. Dial access number. 2. Dial 7- or 10- digit telephone number. 3. Dial your PIN followed by #. 4. Press 73# and listen for two short tones.
AZ, CO, IA, ID, MN, MT, ND, NE, NM, OR, SD, UT, WA, and WY	<ol style="list-style-type: none"> 1. Dial *78 from line with Remote Access Forwarding or Dial the access number from remote location. (888 xxx 8052 xxx equals NPA. <p>Exceptions:</p> <p>MN -NPA 763 or 952 use NPA 612, IA - NPA 641 use 515, and in AZ - NPA 928 use 520</p> <ol style="list-style-type: none"> 2. Enter area code and number and PIN when prompted. 3. Press 1 to establish forward to telephone number, Press 2 to change the existing forward to telephone number. 4. Enter area code and telephone number you are forwarding local and long distance calls to. User can enter up to 4 Forward to Numbers. The forward to 	<ol style="list-style-type: none"> 1. Dial *78 from line with Remote Access Forwarding or Dial the 888 xxx 8052. xxx = NPA <p>Exceptions:</p> <p>MN -NPA 763 or 952 use NPA 612, IA - NPA 641 use 515, and in AZ - NPA 928 use 520</p> <ol style="list-style-type: none"> 2. Enter telephone number. 3. Enter PIN. 4. Press 1. 5. Wait for confirmation before hanging up.

	<p>numbers can be the same or 4 different telephone numbers.</p> <p>Note: In local area with 7 digit dialing do not enter area code. In areas where there is 10 digit dialing, the number must be preceded with the area code.</p> <p>5. Wait for confirmation before hanging up.</p>	
CA	<ol style="list-style-type: none"> 1. Dial access number. 2. Follow prompts and input 72#. 3. Enter number where calls are to be forwarded. 4. When call is answered calls are forwarded. If call is not answered, repeat steps 1-3 and calls will be forwarded. 	<ol style="list-style-type: none"> 1. Dial access number. 2. At prompt, enter 73#. 3. Listen for 3 short tones.
NV	<ol style="list-style-type: none"> 1. Dial access number. 2. Follow the prompts and input 72#. 3. Enter number calls are to be forwarded to. 4. When call is answered, calls are forwarded. If call is not answered, repeat steps 1-3 and calls will be forwarded. 	<ol style="list-style-type: none"> 1. Dial access number. 2. Follow the prompts and enter 73#. 3. Listen for 3 short tones.
AR, KS, OK, MO, TX	<ol style="list-style-type: none"> 1. Dial access number, 2. Enter 7 digit number, 3. Enter PIN, 4. Enter 72# and number to which calls are to be forwarded. 5. Follow voice prompts to complete process <p>NOTE: When additional paths are ordered with RACF, calls will be automatically forwarded up to the number of paths ordered.</p>	<ol style="list-style-type: none"> 1. Dial access number, 2. Enter 7 digit number, 3. Enter PIN 4. Enter 73#. 5. Follow voice prompts to complete process
IL,IN,MI, OH, WI – Available effective June 1, 2008	<ol style="list-style-type: none"> 1. Dial access number. 2. Enter your 7-digit telephone number, when prompted 3. Enter your RACF PIN. 4. Dial 72# followed by the number you are forwarding to. 5. The system will announce that 	<ol style="list-style-type: none"> 1. Dial access number. 2. Enter you telephone number when prompted 3. Enter you PIN when prompted.

	<p>Call Forwarding is activated.</p> <p>NOTE: The user will receive 5 paths automatically. So when, RACF is engaged up to 5 simultaneous calls will be forwarded to the designated telephone number.</p>	<ol style="list-style-type: none"> 4. Dial 73# when prompted 5. Listen for two short tones followed by dial tone. Remote Access to Call Forwarding is deactivated.
MA,NY	<p>Initialize your service first:</p> <ol style="list-style-type: none"> 1. Dial access number from business line to initialize your service. 2. Follow prompts to input 10-digit Telephone number and establish PIN. PIN can be 4-10 digits. The PIN can not be the last 4, 7, 10 digits of your TN. <p>To activate RACF:</p> <ol style="list-style-type: none"> 1. Dial access number. 2. Enter TN. 3. Enter PIN. 4. Press 1. 5. Enter number where calls are to be forwarded. 6. Wait for confirmation. 	<ol style="list-style-type: none"> 1. Dial the access number. 2. Enter PIN. 3. Press 2 to stop forwarding calls. 4. Wait for confirmation.
NJ, PA, DE, MD, DC, VA, WVA	<p>Initialize your service first:</p> <ol style="list-style-type: none"> 1. Dial access number from business line to initialize your service. 2. Follow prompts to input 10-digit Telephone number and establish PIN. PIN can be 4-10 digits. The PIN can not be the last 4, 7, 10 digits of your TN. <p>To activate RACF:</p> <ol style="list-style-type: none"> 1. Dial access number. 2. Enter TN. 3. Enter PIN. 4. Press 1. 5. Enter number where calls are to be forwarded. 6. Wait for confirmation. 	<ol style="list-style-type: none"> 1. Dial the access number. 2. Enter PIN. 3. Press 2 to stop forwarding calls. 4. Wait for confirmation